



ICHAS

Section 7– Policies and Procedures on Teaching, Learning & Assessment

Subject:	Policy on Policies		
Applicable Standard	QQI	Core	Governance and Management of Quality
<i>Date Approved by Academic Council:</i>			June 2021
Policy Version	1/2021	Date due for Revision	February 2024

CONTEXT

This policy aims to provide a framework for how Policies are developed, in a transparent and comprehensive manner, outlining the steps involved in policy initiation, development, approval, implementation and monitoring /review.

POLICY STATEMENT

Policy development is a core activity of the college and is informed by engagement from the entire college community, this Policy is designed to facilitate engagement with Quality assurances from all college stakeholders to build a quality culture that permeates through the college and all its activities.

SCOPE

Applies To	Staff	Students	Both	
			✓	
Responsible for Implementation	Registrar			
Responsible for Monitoring & Review	Vice President (Academic Affairs)	Registrar	Quality Enhancement officer	
		✓	✓	

Definitions:

A policy is a set of ideas or plans that are used as a basis for making decisions, especially in politics, economics, or business.

Procedures include the range of actions associated with the implementation of policies. They set out ‘mechanics’ or processes which should be undertaken to achieve the policy aims.

Policy Champion A member of the College community that brings the policy draft, or policy idea, to the Quality Assurance Officer

RELEVANT GUIDELINES/ POLICIES INFORMING THIS POLICY

- Quality and Qualifications Ireland (2016) Statutory Quality Assurance Guidelines developed by QQI for use by all Providers
- European Association for Quality Assurance in Higher Education (ENQA) et al (2015) Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG).
- Quality and Qualifications Ireland (2016) Sector Specific Statutory Quality Assurance Guidelines Developed by QQI For Independent/Private Providers Coming To QQI On A Voluntary Basis
- Government of Ireland (2012) Qualifications & Quality Assurance (Education and Training Act).
- Quality and Qualifications Ireland (2016) Policies & Criteria for the Validation of programmes of Education.

Linked Policies and Procedures

Linked Policies	Policy on documenting the effectiveness of Quality at ICHAS Policy on Appeals
Linked Procedures	Procedures associated documenting the effectiveness of Quality at ICHAS Procedures Associated with Appeals Procedure Associated with Policy on Policies